

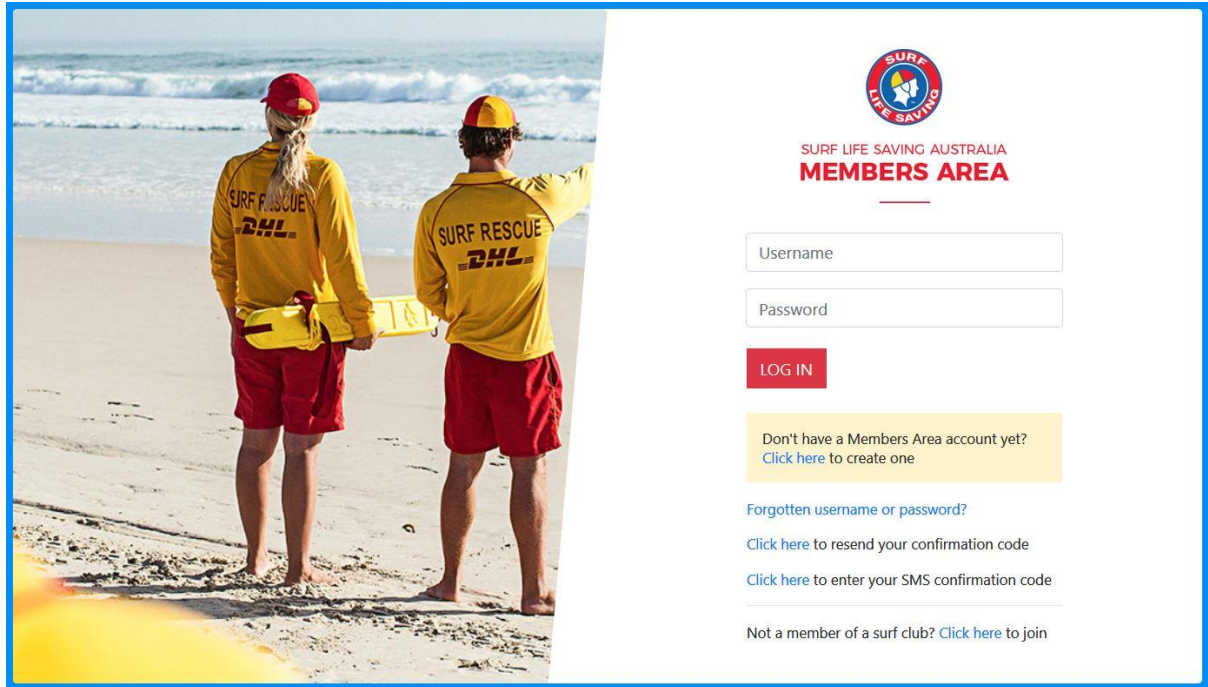


# Port Bouvard Surf Lifesaving Club

## How do I Renew/Join for the 2019/20 Season?


### Existing Members

**Step 1. Login to Members Portal:** Go to <https://members.sls.com.au> and login to update and renew your membership.



#### *If you forget either your username or password*

- Click the “Forgotten username or password” link on the main login page. Follow the prompts to receive your Username & Password reminder code.

**Note:** Once you have logged in with your temporary password you can always change your Password by clicking  at the top right corner of the screen, next to your name.

Select “Lifesaving Online” to review your details and update. This will then allow you to renew.

#### **If you are an existing member but do not have an online account**

Below the login area, in the yellow box, follow the prompts for ‘Don’t have a Members Area account yet? – click here to create one’. This will take you through the account creation process.

#### **Step 2. Enter Details Correctly:**

- You will now have to enter your First and Last Name, Date of Birth and gender. (Note: There is now a ‘family’ membership linkage available).
- Choose a confirmation method - either email or mobile phone number, to which a unique code/or link will be sent.
- The email or mobile you use must be the same as the email/mobile in our National Membership database (Surfguard).

#### **Step 3. Choose a Username:**

- Enter a username for your account and click the “Check” button to ensure that your choice is available.
- Enter a password. It should be between six and 12 characters long and contain at least one number, one lower case and one upper case letter.

#### Step 4. Activating Your Account:

- All accounts must be activated before they can be accessed.
- You will receive a confirmation code/ link by either email or SMS depending on the choice you made earlier.
- You will receive an email from [noreply@portal.sls.com.au](mailto:noreply@portal.sls.com.au) either click the link or paste the URL at the bottom of the email into your web browser to activate your account.
- Mobile Activation – the next screen displayed will ask you to enter your username and password exactly as you chose it earlier, followed by the confirmation code you receive by SMS.
- If you do not receive an SMS or Email, please click the “Resend Confirmation Code” option on the Portal home page <https://members.sls.com.au>.

#### Step 5. Using Your Account:

You can now see the Homepage of the Portal as below providing a brief summary and links:

The screenshot shows the 'MEMBERS AREA' of the Surf Life Saving Australia portal. At the top, there is a navigation menu with links for Home, Memberships, Patrols, eLearning, News and Events, Document Library, and History. The main content area is divided into three columns: 'UPCOMING PATROLS' with three entries for 25/11/2018, 23/12/2018, and 06/01/2019; 'EXPIRING AWARDS' with 'Advanced Resuscitation Techniques [AID]', 'Bronze Medallion', and 'IRB Crew Certificate'; and 'PATROL HOURS' showing 36.5 hours for the current season and 50.5 hours for the competition season. A 'PENDING REQUESTS' section at the bottom left shows 'You have no pending requests'. Each section has a 'View Full Roster' or 'View All Awards' or 'View All Patrol Hours' link.

- If you have any problems verifying the information held please send an email to: [membership@portbouvardslsc.com.au](mailto:membership@portbouvardslsc.com.au).
- Any other technical issues please email: <https://support.sls.com.au>.

#### New Members

- Any new members wishing to join can do so by visiting <https://members.sls.com.au>.
- Below the login area, follow the prompts for ‘Not a member of a surf club – click here to join’. This will take you through the membership process.

#### How do I make payment?

- Once you have completed your online renewal you will have the option to make a payment directly with a credit/debit card or a transfer can be made into the club bank account. (Please use your surname as the reference and pay the amount as required for your membership/family membership as best fits).

#### **KS KIDSPORT**

- Kidsport vouchers must be applied for online by you at [www.dsr.wa.gov.au](http://www.dsr.wa.gov.au).
- Scroll down the page to the Kidsport Headline, click on ‘more about kidsport’, scroll down click on ‘apply online’.