

PORT BOUVARD SURF LIFESAVING CLUB INC

BY LAWS - VOLUME 2

OPERATIONS



**Adopted 27th July 2008
Amended 25th July 2010
Amended 29th July 2012**

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1.0 PATROL BY LAWS

- (a) Each member is responsible for the efficient patrolling of the beach areas under the club's jurisdiction, as laid out in the club's Patrol Contract.
- (b) Patrol members shall be ready to commence duty sixty minutes before the appointed hour. Failure to do so will result in the member going down one hour.
- (c) Patrol members shall not leave the Patrol area except with the permission of the Patrol Captain.
- (d) Members who are unable to attend a Patrol shall arrange a substitute member, of similar qualifications and experience, to perform the Patrol in their place. The member arranging such a substitute shall be responsible in the event of the substitute not attending.
- (e) The first patrol on duty each day shall ensure that all patrol equipment is placed in the appropriate position on the beach.
- (f) The last patrol on duty each day shall ensure that all patrol equipment is returned to the Clubrooms, washed if appropriate, and correctly stored.
- (g) Patrol members are under the direction and control of the Patrol Captain at all times whilst on Patrol.
- (h) Patrol members shall immediately report any damage to equipment to the Patrol Captain. The Patrol Captain shall ensure that all damage is recorded in the appropriate log(s), and that the Patrol Officer is informed.
- (i) A member who fails to attend a rostered Patrol without reasonable excuse or arranging a substitute shall be placed "Down Hours" and required to make up one and a half hours of Patrol for every hour not attended.
- (j) Members Down Hours are subject to the following conditions;
 - (i) Hours must be made up from the start of a Patrol
 - (ii) Such members may not compete until all hours have been made up
 - (iii) Members who accumulate more than eight hours down may have their membership suspended until the hours are made up
- (k) The following members are exempt from all Patrol duties;
 - (i) Life Members
 - (ii) Long Service Members
 - (iii) Members of the Executive and Beach Operations Committee
- (l) The following members are exempt from Patrol duties, except in the case of qualified members wishing to compete at State or Australian Titles in events other than March Past who shall complete Patrol hours as required by Surf Life Saving Western Australia:
 - (i) Associate Members
 - (ii) Honorary Members

2.0 BOARD AND SKI BY LAWS

- (a) Club competition/training boards and skis may only be used by Club members. Members may use boards and skis with the permission of and as directed by the Board Captain and Ski Captain respectively.
- (b) Club craft may be allocated to one member for exclusive use by the Board Captain or Ski Captain under the appropriate club craft policy. Such allocation shall be for the duration of the current season only, and may be revoked at any time.
- (c) A member who has been allocated a craft is responsible for that craft at all times. Other club members may use that craft only with the permission of that member, or the Board Captain or Ski Captain.
- (d) Club boards and skis shall be housed in the Club board and ski racks when not in use.
- (e) Any damage to craft shall be reported to the Board or Ski Captain as appropriate. The damage shall be repaired before the craft is used again. The cost of repairs shall be borne by the member responsible for the craft. This cost may be reimbursed by the Executive Committee after consideration of the circumstances surrounding the damage.
- (f) Boards and skis must be washed in fresh water before being returned to the Board and Ski racks.
- (g) Boards and skis are not to be launched or beached through any area where members of the public may be exposed to risk of injury.
- (h) Member's private equipment may be housed in the Club Board and Ski shed, with the permission of the Board or Ski Captain as appropriate. Such equipment is stored at the owner's risk.

3.0 SURF BOAT BY LAWS

- (a) Club surf boats and related equipment may only be used by Club members. Members may use surf boats and equipment with the permission of and as directed by the Boat Captain.
- (b) Boat Crews shall be allocated to surf boats and equipment by the Boat Captain. Such allocation shall be for the duration of the current season only, and may be revoked at any time.
- (c) During training and competition, the Sweep of the crew using the surf boat shall be responsible for the boat and equipment. Any damage or loss of equipment must be reported immediately to the Boat Captain.
- (d) The Selection Committee has the right to change the composition of any crew in the interests of obtaining optimum competition results for the club.
- (e) Surf boats and equipment must be washed in fresh water before being returned to the boat shed.
- (f) Surf boats shall not be launched or beached through any area where members of the public may be exposed to risk of injury.

4.0 FIRST AID ROOM BY LAWS

- (a) The First Aid Room shall be used only for the purposes of administering first aid.
- (b) The First Aid Room is not a thoroughfare or entry point into the Clubrooms.
- (c) All cases of first aid treatment and medical supplies used must be recorded in the First Aid Log, and the Patrol Log if during Patrol hours.
- (d) The First Aid Room shall be left clean and tidy, and all utensils used shall be cleaned and stored correctly.

5.0 IRB BY LAWS

- (a) Club IRBs shall be driven only by proficient IRB drivers and crewed only by proficient IRB Crew award holders, except in cases where approved Award Training is taking place under the supervision of suitably qualified IRB instructor or IRB Examiner members.
- (b) All IRB operations shall be recorded in the IRB Log, and Patrol Log if appropriate.
- (c) Members operating Club IRBs shall be responsible for the boat and related equipment, and shall immediately report any damage or loss to the Mobile Services Officer.
- (d) IRBs shall not be launched or beached through any area where members of the public may be exposed to risk of injury.
- (e) IRBs and related equipment shall be washed in fresh water before being stored in the Boat Shed.

6.0 BEACH VEHICLE BY LAWS

- (a) The Club Beach Vehicles shall be used only for Patrol duties, except with the permission of the Club Captain.
- (b) The Beach Vehicles shall only be driven by holders of a valid Western Australian Drivers Licence and any other SLSWA qualifications required.
- (c) During Patrol duties, the Patrol Captain is responsible for the Beach Vehicles, and shall ensure that it is equipped as required by the Club's Patrol Contract. The Patrol Captain shall have jurisdiction over the use of the Vehicles by Patrol members.
- (d) If the vehicles are being used for activities other than Patrol duties, drivers as approved by the Club Captain shall be responsible for the vehicle.
- (e) Any damage to the vehicles shall be immediately reported to the Patrol Captain, and recorded in the Patrol Log if appropriate.

- (f) The Beach Vehicles shall be washed in fresh water before being stored in the boat shed.